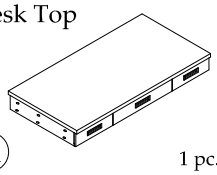
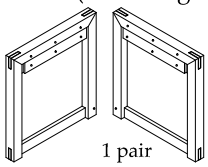
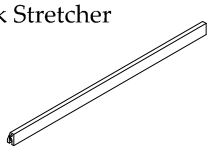
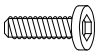
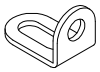
Riverside FURNITURE

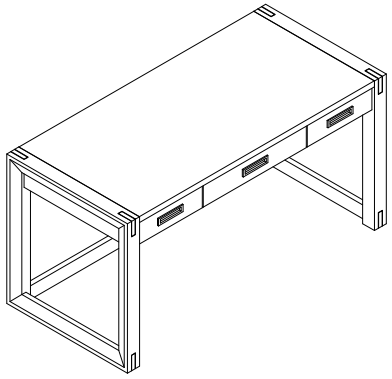
email: info@riverside-furniture.com

Riata Home Office Assembly Instructions

Made in China

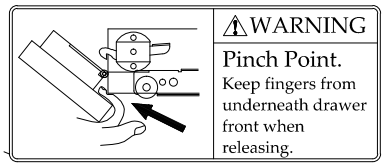
Components and Hardware List

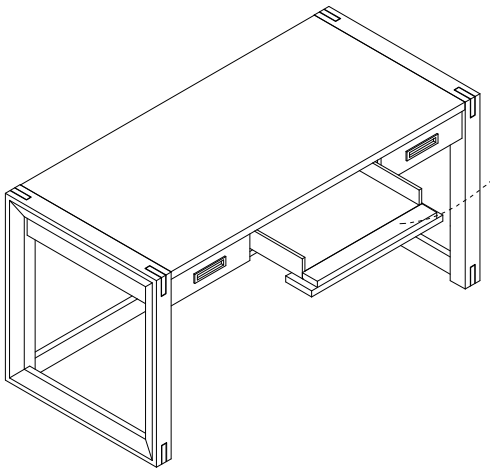
Desk Top  (A) 1 pc.	End Frame (Left &Right)  (B) 1 pair	Back Stretcher  (C) 1 Pc.
M1/4" x 1-1/2" Allen Head Bolt (D) 12 pcs.	M1/4" x 3/4" Allen Head Bolt  (E) 4 pcs.	1/4" Spring Washer (F) 16 pcs.
1/4" Flat Washer (G) 16 pcs.	4mm Allen Wrench (H) 1 pc.	Metal "L" Bracket  (I) 2 pcs.



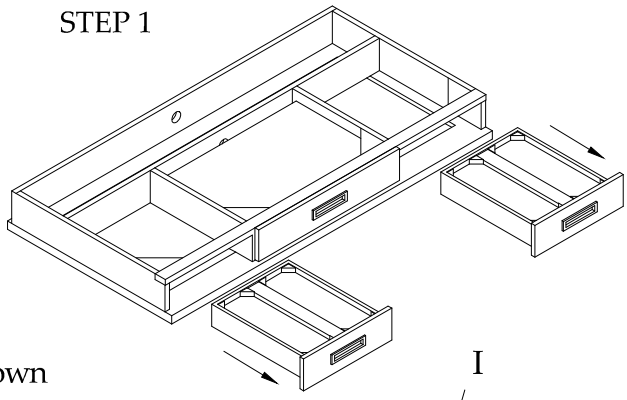
75830 Writing Desk

Be sure to check all packing material carefully for small parts, which may have come loose inside the carton during shipment. Separate, count and check all parts against the Components and Hardware List above. *Failure to use the correct length bolts in the proper locations may result in an unsafe product and could also cause damage to the parts being assembled.*





STEP 1

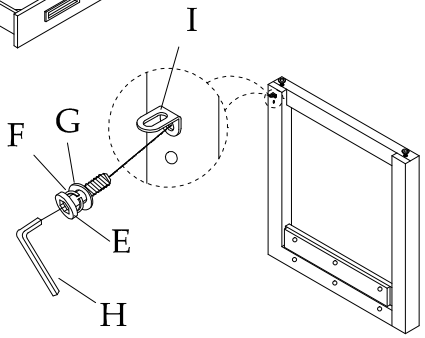


STEP 1:

1. Carefully place the Desk Top (A) upside down on a clean and soft surface.

2. Remove the end drawers from the Desk Top and lay them aside. Make note where each drawer is removed from so they can be installed back into the proper location. Refer to next page.

3. Attach the Metal "L" Brackets (I) as shown using the 3/4" long Bolts (E), Spring Washers (F) and Flat Washers (G) to the Back Legs. Check that they are positioned straight, or not twisted, when tightening with the 4mm Allen Wrench (H).



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STEP 2:
Assemble one End Frame to the Desk Top as shown using the 1-1/2" long Bolts (D), Spring Washers and Flat Washers. Check that the front and back edges are flush to the Desk Top. Tighten with the Allen Wrench. Do not use a power screwdriver to tighten bolts to prevent possible over tightening and damaging parts.

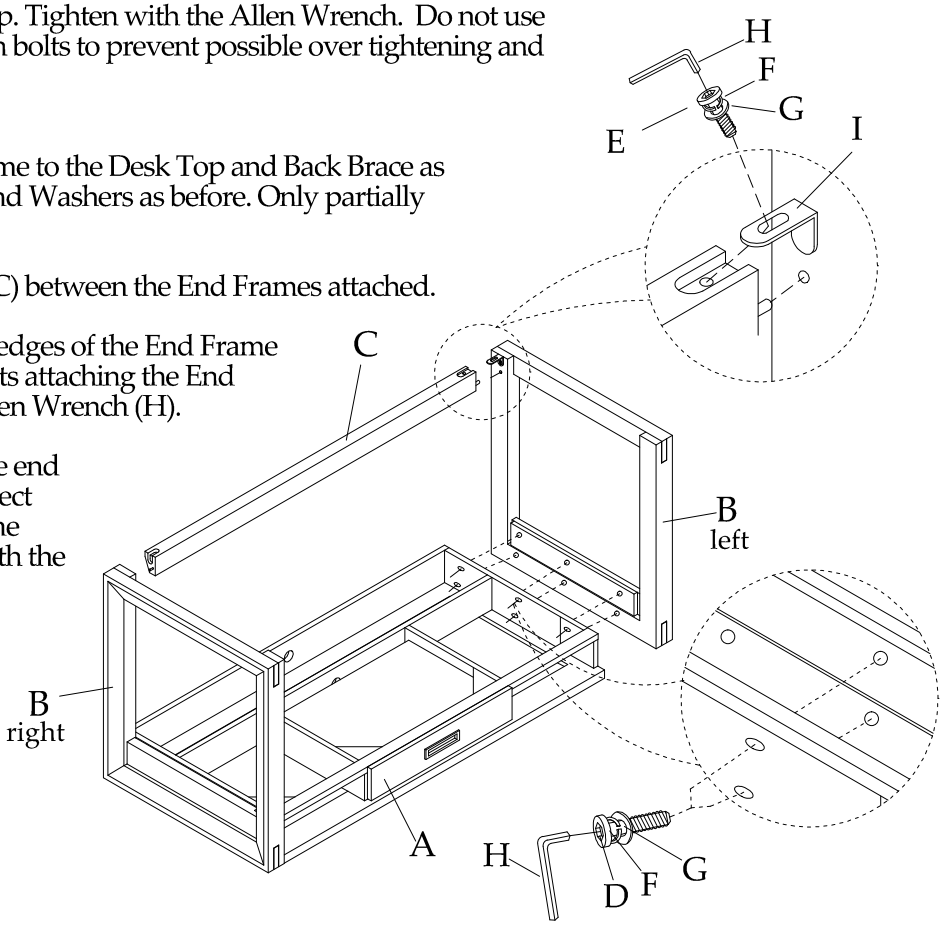
STEP 3:
Assemble the second End Frame to the Desk Top and Back Brace as shown using the same Bolts and Washers as before. Only partially install the Bolts.

Assemble the Back Stretcher (C) between the End Frames attached.

Check that the front and back edges of the End Frame and Top are flush. Tighten Bolts attaching the End Frame to the Top, with the Allen Wrench (H).

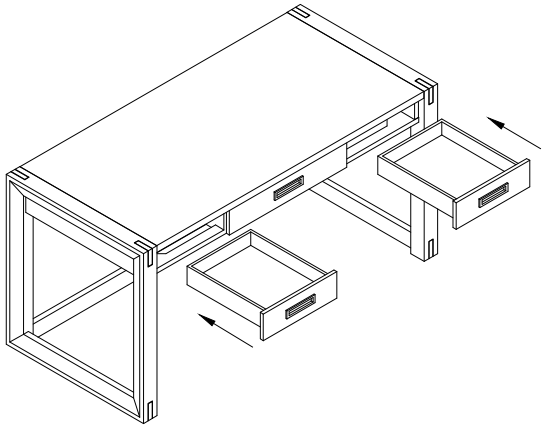
Pull the End Frame snug to the end of the Back Stretcher and connect using the Bolts (E) and the same Washers as before. Tighten with the Allen Wrench.

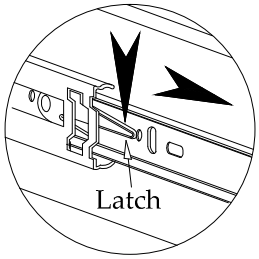
Note: To prevent undue stress on the Desk and Legs, if moving Desk, always use two people and carry the Desk from one location to the other.



STEP 4:
1. Using two people, carefully set the Desk upright. Reinstall the drawers back into the correct locations in the Desk Top .

2. The levelers in the bottom of the Legs can be adjusted if necessary to compensate for uneven flooring.





To release drawer slide

To remove the drawer:
A. Pull the drawer fully open so the black latch is visible in the inside channel of the guides.
B. Release the latches by simultaneously pushing one lever up and the other down.
C. At the same time, pulling the drawer forward until the slides release.

To Reinstall Drawer:
A. Carefully reinstall the drawer by aligning the channels on the drawer with the ball bearings in the channels of the cabinet members and gently pushing the drawer closed.
B. Carefully open the drawer to verify it is working properly.